

**SIEC Advisory Working (SAW) Group Minutes**  
Wednesday, January 12, 2005

**Present:**

Clark Palmer, WSP  
Dennis Hausman, DIS  
Terry Miller, WSDOT  
Don Miller, EMD  
Sgt. John McIntosh, WDFW  
Marc Johnson, DNR  
Guy Cranor, OSP  
Joe Russo, WSP  
Leroy Hurt, DIS  
Bob Johnson, KITTCOM  
Mark Savage, DNR  
Fred Radovich, Motorola  
Kit Eldredge, M/A-Com  
Dana Little, WSDOT (minutes)

**Introductions**

Everyone present introduced himself or herself.

**Approval of Minutes**

The meeting minutes from 12/22/04 were reviewed and approved.

**Request for information (Held in Executive Session)**

- The vendors in attendance left the room in order for the group to discuss.
- The timeline was discussed in relation to the Federal Engineering schedule and contract that was previously approved by this committee.
  - Review date of RFI.
  - There was a suggestion to eliminate the RFI from the process that would be used to deliver the Technical Implementation Plan.
    - If we eliminated the need for an RFI then that would require SIEC approval.
    - If the RFI was deleted, we would need to create a contract addendum
  - What would be an adequate turnaround time for vendors to submit a proper response to the RFI.
  - Discussion to create an RFI after the Technical Implementation Plan
  - There will be a meeting to discuss the RFI on January 14<sup>th</sup> at 12:30 after the FOPIC meeting.
  - Comments due by COB 1/19/05.

### **FLIR System**

- This is a proposal with the Navy to place a receiver in the Tacoma or Bellevue office.

### **Status of LERN Frequencies**

- Sgt. McIntosh reported that the attempt by WSP to license three of the four LERN and NLEC interstitials sponsored and paid for by WDFW through the FCCA was rejected by APCO. WDFW has requested WSP to withdraw their application for the fourth since it did not go through but later also rejected by APCO. The process needs to be stopped and the application withdrawn by WSP, the applicant of record, to prevent confusion and further problems with APCO.

### **Site Fees**

- Mark Savage from DNR leasing was in attendance to answer questions on this issue.
- Mark mentioned that site rental fees in the past have been at an increase of 4% per year for leases from DNR. Mark has gotten fees lowered to 2% per year increase, and there is a document that is public that he handed out to the group showing fees.
- Mark explained his administrative structure to the group. He explained site class as a determination for rates but has also explained to the regions to look at the technical aspect in determination.
- Fee disbursement was discussed.
- There was a motion, a second, and an approval to bring the issue to the legislative liaison group.

### **SAFE (SIEC Advisory Funding Enterprise Working Group)**

- Dennis presented a list of proposed members for the SAFE Group and there was a motion, second, and an approval by the SAW Group to approve the list, with any additional members to be presented to the SAW for approval in the future. The members included the following:
  - Bob Maki, Washington State Patrol
  - Amy Cook, Department of Information Services
  - Fred Radovich, Motorola
  - John Taylor, Homeland Security Regional Coordinator (Region 3)
  - Kit Eldredge, M/A-Com
  - Bob Oenning, EMD – 911
  - R.J. McIntosh, Coscomm, International
  - Ron Vessey, Department of Transportation
- The first meeting will be held on January 20<sup>th</sup>.
- Dennis will continue to try to get support from additional agencies represented by the SIEC.

### **800 MHz re-banding report**

- Dennis explained that the FCC has appointed a Transition Administrator who would act for the FCC as the point of contact between Nextel and the public safety agencies that are affected by the Consensus Plan.
- Dennis sent out a letter from the SIEC to the Transition Administrator.
- Things are moving forward and Dennis is working with Jose Zuniga and the WSDOT staff. He hopes to have more information about the migration path once the FCC approves the final Report and Order.

### **Topics for February 24<sup>th</sup> SIEC agenda**

- Discussion occurred as to what topics the group would like to have on the agenda. Dennis mentioned that the inventory is the only thing currently on the 2/24 agenda.
- The group decided to include the following:
  - SIEC Final Inventory
  - Milestones and deliverables relating to the Technical Implementation Plan
  - FLIR presentation (Bob Schwent) would be asking SIEC to license statewide.
  - Invite Rivercom to develop an informational briefing to the SIEC.
  - Moving the SIEC meeting date in August because of conflicts.
  - Create an informational briefing on issues surrounding lack of coverage in certain areas of the state. This would be a informational paper only, without a formal presentation. The goal is to get some sense of direction from SIEC members during briefings. The SAW will propose a way of creating a matrix on how best to handle this at a future meeting.

### **SIEC Technical and Specifications Work Group**

- Guy Cranor presented a draft charter to the SAW Group. It was decided to send the document out for review to all group members and ask for a legal opinion from the DIS AAG acting for the SIEC as well as the GA AAG. (Is there anything in the proposed charter that is in conflict with the SIEC enabling legislation?)

### **FOPIC Committee Update (Sgt. McIntosh, Chair)**

- The next meeting for the FOPIC will be held on January 14<sup>th</sup> at 8:30A.M. at the WSDOT Office on Quince Street.
- Sgt. McIntosh reported that the group has been working on the OSCCR plan and the Final Draft should go for approval on the 14<sup>th</sup>.
- The committee will be working on a visor card of operational guidelines.
- Dennis and John will be giving a presentation to the WASPC on January 25<sup>th</sup> in hopes to gain participation from their members.

### **Miscellaneous Business**

- Bob Johnson has a meeting with APCO on February 16<sup>th</sup> at 10 A.M. He is planning to present to them a request to modify the way we do coordination.

For the agenda next meeting;

- Review of the SAW Group Charter
- Start work on standards and guideleines on the following:
  - Risk and severity matrix
  - Acquiring frequencies by state agencies

The next SIEC Advisory Working Group meeting will be held on Wednesday, February 9<sup>th</sup>, from 8:30 A.M. – 4:30 P.M. with an hour break for lunch. This meeting will be held at the DIS Boardroom, located in the James Larson Forum Building, 605 11<sup>th</sup> Avenue, 2<sup>nd</sup> Floor, Olympia.